

Road _____
Township _____

**SENECA COUNTY, OHIO
DRIVEWAY PERMIT APPLICATION NO. _____**

Issued to:

*Name: _____
*Address: _____
*City, Zip: _____
*Phone: _____

To construct/reconstruct driveway at: (circle one)

*Road Number _____ Twp. _____ Section _____

*Drive to be along **N S E W** Side of Road

_____ft or miles **N S E W** of _____(road) intersection.

*Type of Drive: **Residential Field Commercial Other (specify)** _____

*Drive Surface: **Gravel Asphalt Concrete Other (specify)** _____

*Driveway Width Requested: _____ft.

*** Owner's Signature**

*** Date**

**By signing I fully agree to the terms of the permit provisions*

Driveway Pipe Permitted (To be filled out by Engineer's office):

Size: Diameter _____ inch Length: _____ feet

Additional Comments:

*** Needs to be completed by owner**

GENERAL PROVISIONS:

1. Owner shall notify County Engineer's Office (419-447-1011) and **O.U.P.S.** (1-800-362-2764) **Two** (2) working days before commencing any work.
2. Acceptable Pipe Materials: **Concrete, Double Wall Plastic, Corrugated Metal**
3. Residential Drive & Approach shall be constructed a minimum of:
 - i. 8" 304 Aggregate Base (Properly Compacted) or
 - ii. 6" Plain Portland Cement Concrete or
 - iii. 5" Asphalt Concrete (3 3/4" of 301 & 1 1/4" of 404

NOTE: Concrete driveways require design submission and approval. Failure to install per approved design will require removal within the ROW at the owners expense.
4. Mailboxes shall be installed with "**breakaway**" type supports. Installation shall follow **ODOT** and U.S. Postal Service guidelines. The right-of-way is to be clear of obstacles. No one shall place or plant any items in said right-of-way.
5. All work requiring men or vehicles on the pavement or shoulders shall comply with all requirements or the Ohio Manual of Uniform Traffic Control Devices and Item 614 (Maintaining Traffic) of the **ODOT** Construction & Material Specifications. Failure to comply with these requirements will be cause for immediate suspension of permit.
6. The permittee at all times shall leave the highway clean of all rubbish, excess materials, temporary structures, and equipment, and all parts of the highway shall be left in an acceptable condition.
7. The permittee shall save harmless Seneca County and all of its representatives from all suits, actions, or claims of any character, brought on account of any act or omission as a result of the issuance of this permit.
8. All work shall be performed in accordance with current **ODOT** standards; Location and Design Manual Vol. 1, Vol. 2, Vol. 3, standard Construction Drawings and Material & Construction Specifications.

Recommended for Approval: _____ Date: _____
Seneca County Engineer's Permit Dept.

Recommended for Approval: _____ **Township Trustees**

Date: _____

Approval: Board of Seneca County Commissioners

Date: _____

Final Inspection/Released by: _____ Date: _____